



## RADIOLOGY PROGRAMS

**To:** All Students Interested in Applying to the Radiology Programs

**From:** Laretta Swiderski, Enrollment Services Assistant

**Re:** Revised Application Form and Admission Requirements (effective 7/08/08)

**Cc:** Vicki Bozzuto, Director, Allied Health Division

This is to inform you that the application process for the Radiology Programs (Diagnostic Medical Sonography, Nuclear Medicine Technology, Radiation Therapy, Radiography) has been revised effective **July 8, 2008** (see enclosed documents). **All applicants must complete a new application dated 7/08/08 to be considered for September 2009 admission.**

Students applying to the radiology programs must provide documentation of their health care experience. Also, the completion of a 3-credit college level medical terminology course, such as HIM\* 101-Medical Terminology, is now a pre-requisite course for **all** radiology programs.

Those students who have applied in the past as well as those students who intend to apply for possible entry into their program of interest during the fall 2009 semester are **required** to follow this revised procedure.

Please be advised that students who are accepted into their program of interest will be required to travel to **ANY** of the clinical sites that are affiliated with that program and the rotation assignments are also subject to change. GCC reserves the right to affiliate with additional clinical sites at any time.

The 2007-2008 Gateway Community College Catalog is now available, and can also be viewed online at [www.gwcc.commnet.edu](http://www.gwcc.commnet.edu).

**Important Note:** You must receive a C or better in all program-specific AND pre-requisite courses to be considered for a radiology program admission.

# RADIOLOGIC TECHNOLOGY PROGRAMS

## TECHNICAL STANDARDS

The Gateway Community College Radiology Program has established technical standards that must be met by each student admitted into the program. Each student must be able to:

1. Operate treatment equipment that may include lifting and reaching.
2. Verbally communicate in a clear and concise manner while operating equipment, positioning patients, and performing other duties as assigned.
3. Read and apply appropriate instructions in treatment charts, procedure requisitions, treatment prescriptions, notes and records.
4. Lift a minimum of fifty (50) pounds of weight (treatment cones, cassettes and ancillary aids used for patient treatment), up and over head level.
5. Move a patient and equipment into accurate positions to insure proper exposure/treatment.
6. Move immobile patients from stretcher to treatment table with assistance from departmental personnel.
7. Understand and apply clinical instructions given.
8. Input clinical data into treatment console and computers.
9. Monitor patients during treatment procedures.
10. Monitor audio and video equipment during treatment procedures.
11. Monitor equipment and background sounds during equipment operations.
12. Complete all required competencies in a manner that demonstrates accuracy, consistency, and retention of learned skills and information.



## GATEWAY COMMUNITY COLLEGE RADIOLOGY PROGRAMS ADMISSION REQUIREMENTS

*For more information on the radiology programs, please visit the Allied Health page of our web site at [www.gwcc.commnet.edu](http://www.gwcc.commnet.edu) or look in the 2007-2008 GCC catalog.*

Applications for the Radiology programs (Diagnostic Medical Sonography, Nuclear Medicine Technology, Radiation Therapy, Radiography) are available on the College web site, in the Gateway Community College Admissions Office, Room 122, Long Wharf Campus and in the Allied Health Division Office, Room 235, North Haven Campus.

### Pre-requisites

- Placement testing is required of students who have not completed college-level English and/or mathematics with a grade of C or better. Placement testing must be completed before the application deadline.
- As appropriate, students whose primary language is not English are required to take the ESL Accuplacer Placement Test. To apply to the radiology programs, a student must be eligible to register for ENG\* 101 (*ENG 120*).
- Completion of developmental studies classes as indicated by placement test. These **may** include ENG\* 043 (*ENG 100*), ENG\* 063 (*ENG 101*), MAT\* 075 (*MAT 100*), MAT\* 095 (*MAT 101*), ENG\* 073 (*RDG 100*). A transcript(s) with the grade(s) for the course(s) must be submitted by the application deadline.
- Prior to evaluation for possible acceptance into the **Diagnostic Medical Sonography, the Nuclear Medicine Technology, the Radiation Therapy or the Radiography** program you must have completed BIO\* 211 (*BIO 127*)-Anatomy & Physiology I and BIO\* 212 (*BIO 128*)-Anatomy & Physiology II and Medical Terminology HIM\* 101 or a transferable equivalent with a final grade of C or better.
- GPA of **2.7** in high school or college (college GPA based on 12 or more program general education credits).
- Grade of C or better in all program specific and pre-requisite courses.

- Mandatory attendance at a program-specific information session:
  - \*Applicants must attend a program-specific information session **before the application deadline** in order to be considered for possible admission into a program. For example, a nuclear medicine applicant must attend a nuclear medicine information session before the application deadline; a radiography applicant must attend a radiography information session, etc.
  - \*Attendance at a general allied health information session DOES NOT meet this requirement. Applicants must attend an information session that is devoted solely to the program that he/she is interested in entering.
  - \*Applicants who do not reside in Connecticut do not have to attend a program-specific information session. However, the applicant must spend some time in a program-specific department (ex: radiography department, radiation therapy department, etc.) at a local hospital or physician's office, and send signed documentation from a technologist/therapist in the department stating that the applicant observed in their department (with the technologist/therapist's name, the name of the institution, and the date). **The documentation must be submitted by the application deadline for the applicant to be considered for possible admission.**
  - \*Applicants who do not meet this requirement by the application deadline WILL NOT be considered for possible admission.***
- **Accepted Radiation Therapy students are required to complete an 8 hour shadow day in a pre-determined radiation therapy department prior to the first day of the pre-scheduled hospital orientations. The shadow day will be coordinated by the radiation therapy program director.**

#### **Additional Criteria**

- Number of completed college credits.
- Pattern of withdrawals/failures constituting 25% or more of pre-requisite courses and program specific general education courses completed (an explanation of extenuating circumstances will be taken into consideration).
- Health care related experience. In order to obtain credit for health care experience, it must be documented by the applicant's supervisor, **on the bottom of the application**, that the applicant has experience in formal direct human patient care (as a volunteer or employee) and that the applicant has worked a minimum of 3 consecutive months, 4 hours per week within the last 5 years.

#### **Application Deadline**

- Those students **who have met** all admission requirements and pre-requisites must submit their program application by January 2<sup>nd</sup>. Applications postmarked after January 2<sup>nd</sup> will not be processed, and all required information (Gateway Community College application and fee, all applicable transcripts, program application, and the 500 word typed essay located on the application form) must be complete and legible.
- Those students **who have NOT met** all admission requirements and pre-requisites by January 2<sup>nd</sup> must submit their program application by May 24<sup>th</sup> for consideration based on space availability. Applications postmarked after May 24<sup>th</sup> will not be processed, and all required information (Gateway Community College application, all applicable transcripts, program application, and the 500 word typed essay located on the application form) must be complete and legible.

**Important Notes**

- Meeting minimum requirements does not guarantee admission into the program.
- Students entering the Diagnostic Medical Sonography (DMS), Nuclear Medicine Technology (NMT), Radiation Therapy (RDT), or Radiography (RAD) curriculum must be available for program orientation beginning in **June**. Acceptance will be revoked if a student fails to attend **any** of the orientation sessions during the summer.
- All records, including high school and college transcripts, must be received prior to the deadline date. It is the responsibility of the student to ensure all transcripts are received by the Admissions Office **and** the enrollment services assistant prior to the deadline date.
- Admissions Calculation:

	<b><u>DMS</u></b>	<b><u>NMT</u></b>	<b><u>RAD</u></b>	<b><u>RDT</u></b>
Health care related experience	5%	5%	5%	5%
Program general education courses completed/number of credits	25%	25%	25%	25%
GPA	60%	60%	60%	60%
BIO* 211 & BIO* 212- Anatomy & Physiology I & II grades	10%	10%	10%	10%
<b>Total:</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>

**Transfer Credits**

- New students must have official transcripts from other colleges sent to the Admissions Office **and** official or unofficial transcripts sent to the enrollment services assistant at Gateway Community College prior to the deadline date.
- Students submitting transcripts from a country outside the United States must submit an official evaluation (example: World Education Service and Center for Educational Documentation) of their transcript(s) by the application deadline to the Admissions Office and the enrollment services assistant.
- Failure to submit **all** transcripts may result in a denial into the program of interest.
- Once a student earns credit at GCC he/she may not transfer credit for the same course from another college.
- The Admissions Office is not able to copy official transcripts.

## Admissions Process

**Please submit the following material to: GCC Admissions Office, Room 122, Long Wharf Campus, 60 Sargent Drive, New Haven, CT 06511:**

1. Gateway Community College application, including the non-refundable \$20.00 application fee. Please include former name *if applicable*. If you've attended other Connecticut community colleges, the application fee is waived.
2. **Official transcripts** from high school and college for transfer credit (*if applicable*).

**Please submit the following material to the Enrollment Services Assistant at GCC on the North Haven Campus, 88 Bassett Road, North Haven, CT 06473:**

1. Radiology program application and 500 word typed essay (see attached).
2. Official or unofficial high school and/or college transcripts.

Enrollment Services Assistant:

Lauretta Swiderski  
Allied Health Division/Room 235  
Gateway Community College  
88 Bassett Road  
North Haven, CT 06473

Telephone: (203) 285-2320  
Fax: (203) 285-2400  
E-Mail: lswiderski@gwcc.commnet.edu

**Applicant Checklist:**  
(for your records)

- \_\_\_\_\_ Sent the Gateway Community College application and \$20.00 non-refundable fee to the Admissions Office.
- \_\_\_\_\_ Sent official college and/or high school transcripts to the Admissions Office.
- \_\_\_\_\_ Sent the Radiology Programs Application form to the Enrollment Services Assistant.
- \_\_\_\_\_ Sent a 500 word typed essay located on the Radiology Programs Application to the Enrollment Services Assistant.
- \_\_\_\_\_ Supervisor has completed Health Care Experience Documentation portion on the application.
- \_\_\_\_\_ Sent official or unofficial high school and/or college transcripts to the Enrollment Services Assistant.
- \_\_\_\_\_ Attended a program-specific information session. (Date: \_\_\_\_\_ month/date/year)

Effective 7/08/08

\*FOR OFFICE USE ONLY\*



GATEWAY COMMUNITY COLLEGE
RADIOLOGY PROGRAMS APPLICATION

Applications by mail must be postmarked by the appropriate date (see admission requirements). Applications received after this date will not be accepted. No applications will be processed unless all requested information is complete and legible.

Social Security Number: \_\_\_\_\_ Banner Number: @ \_\_\_\_\_

Name: \_\_\_\_\_
Last First MI Former Name if Applicable

Date of Birth: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Address: \_\_\_\_\_
Street City State Zip

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Type of Student: [ ] New [ ] Continuing [ ] Transfer

\* You may only apply to one program \*

- Program: [ ] Diagnostic Medical Sonography AS
[ ] Nuclear Medicine Technology AS
[ ] Nuclear Medicine Technology Certificate
[ ] Radiation Therapy AS
[ ] Radiography AS

Date of attendance of program-specific information session: \_\_\_\_\_ month/date/year

- Please attach a typed essay with a minimum of 500 words addressing the following:
• How did you learn about this profession and why are you interested in it as a career?
• What you believe your responsibilities will be once employed in the field.
• Your medical or health care related experience.
• Your expectations of the program.
• Your long-term professional goals.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

DOCUMENTATION OF HEALTH CARE EXPERIENCE TO BE COMPLETED BY APPLICANT'S SUPERVISOR:

Name and address of facility \_\_\_\_\_

Hours per week: \_\_\_\_\_

Length of employment or volunteer (including dates): \_\_\_\_\_

Title/Duties: \_\_\_\_\_

Signature of supervisor: \_\_\_\_\_

Email of supervisor: \_\_\_\_\_

Phone number of supervisor: \_\_\_\_\_

\*Once the application is received by the Enrollment Services Assistant, it will be date stamped "Received" and a copy will be mailed to you as a confirmation.\*